



CORNWALL COUNCIL

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SAFETY CHECKLIST - BUNKERING

This safety checklist is to be completed **before** the commencement of any bunkering operations. *One copy is to be retained on board the vessel, one copy to be retained by the supplier and one copy forwarded to the Harbour Office, Truro.*

The checklist is to be completed and signed by both the suppliers of the bunkers and the receiver. **Please note:** the declaration at the end of the checklist needs to be signed. Adequate supervision of the bunkering operation is to be maintained at all times by a representative from the supplier **and** the receiver. On completion of bunkering operations, hoses are to be drained and blanks fitted before transfer to the supplying vessel. No fuel tanks are to be filled above 98% capacity.

	Supply Vessel	Receiving Vessel
1. Are there adequate NO SMOKING signs positioned and being observed?		
2. Is there adequate fire fighting appliances available?		
3. Is there an agreed ship/ship or ship/shore communication system?		
4. Are proper gaskets employed?		
5. Are drip trays in position?		
6. Are unused bunker connections properly blanked?		
7. Are scuppers/drains effectively plugged?		
8. Have maximum and minimum transfer rates been agreed?		
9. Have emergency shutdown procedures been agreed?		
10. Are vessels securely moored?		
11. Is there a supply of counter oil pollution equipment nearby?		
12. Are bunker hoses safely secured at the manifold?		
13. Have all unused valves in the bunker system been checked closed and lashed?		
14. Are all bunker hoses properly rigged and free from twists?		

Type of Bunkers delivered Quantity of Bunkers delivered

Declaration

We have checked the items on the checklist and are satisfied that the answers given are correct to the best of our knowledge.

For Bunker Supplier

For Bunker Receiver

Name

Name.....

Signature.....

Signature.....

Time and Date.....

Time and Date.....

Berth.....